

Cabinet

Monday 6 February 2023 at 10.00 am

Conference Hall - Brent Civic Centre, Engineers Way,
Wembley, HA9 0FJ

Please note this will be held as a physical meeting which all Cabinet members will be required to attend in person.

The meeting will be open for the press and public to attend or alternatively can be followed via the live webcast. The link to follow proceedings via the live webcast is available [HERE](#)

Membership:

Lead Member Councillors:

Portfolio

M Butt (Chair)	Leader of the Council
M Patel	Deputy Leader and Cabinet Member for Finance, Resources & Reform
Donnelly-Jackson	Cabinet Member for Community Engagement, Equalities & Culture
Farah	Cabinet Member for Safer Communities & Public Protection
Grahl	Cabinet Member for Children, Young People & Schools
Knight	Cabinet Member for Housing, Homelessness & Renters Security
Nerva	Cabinet Member for Public Health & Adult Social Care
Krupa Sheth	Cabinet Member for Environment, Infrastructure and Climate Action
Southwood	Cabinet Member for Jobs, Economy & Citizen Experience
Tatler	Cabinet Member for Regeneration & Planning

For further information contact: James Kinsella, Governance Manager, Tel: 020 8937 2063; Email: james.kinsella@brent.gov.uk

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit: **democracy.brent.gov.uk**

Notes for Members - Declarations of Interest:

If a Member is aware they have a Disclosable Pecuniary Interest* in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent and must leave the room without participating in discussion of the item.

If a Member is aware they have a Personal Interest** in an item of business, they must declare its existence and nature at the start of the meeting or when it becomes apparent.

If the Personal Interest is also significant enough to affect your judgement of a public interest and either it affects a financial position or relates to a regulatory matter then after disclosing the interest to the meeting the Member must leave the room without participating in discussion of the item, except that they may first make representations, answer questions or give evidence relating to the matter, provided that the public are allowed to attend the meeting for those purposes.

***Disclosable Pecuniary Interests:**

- (a) **Employment, etc.** - Any employment, office, trade, profession or vocation carried on for profit gain.
- (b) **Sponsorship** - Any payment or other financial benefit in respect of expenses in carrying out duties as a member, or of election; including from a trade union.
- (c) **Contracts** - Any current contract for goods, services or works, between the Councillors or their partner (or a body in which one has a beneficial interest) and the council.
- (d) **Land** - Any beneficial interest in land which is within the council's area.
- (e) **Licences** - Any licence to occupy land in the council's area for a month or longer.
- (f) **Corporate tenancies** - Any tenancy between the council and a body in which the Councillor or their partner have a beneficial interest.
- (g) **Securities** - Any beneficial interest in securities of a body which has a place of business or land in the council's area, if the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body or of any one class of its issued share capital.

****Personal Interests:**

The business relates to or affects:

(a) Anybody of which you are a member or in a position of general control or management, and:

- To which you are appointed by the council;
- which exercises functions of a public nature;
- which is directed is to charitable purposes;
- whose principal purposes include the influence of public opinion or policy (including a political party of trade union).

(b) The interests of a person from whom you have received gifts or hospitality of at least £50 as a member in the municipal year;

or

A decision in relation to that business might reasonably be regarded as affecting the well-being or financial position of:

- You yourself;
- a member of your family or your friend or any person with whom you have a close association or any person or body who is the subject of a registrable personal interest.

Agenda

Item	Page
1 Apologies for Absence	
2 Declarations of Interest	
Members are invited to declare at this stage of the meeting, the nature and existence of any relevant disclosable pecuniary or personal interests in the items on this agenda and to specify the item(s) to which they relate.	
3 Minutes of the Previous Meeting	1 - 12
To approve the minutes of the previous meeting held on Monday 16 January 2023 as a correct record.	
4 Matters Arising (if any)	
To consider any matters arising from the minutes of the previous meeting.	
5 Petitions (if any)	
To discuss any petitions from members of the public, in accordance with Standing Order 66.	
6 Reference of item considered by Scrutiny Committees (if any)	
To consider any reports referred by the Community & Wellbeing and Resources & Public Realm Scrutiny Committees.	
Finance & Resources reports	
7 Budget & Council Tax 2023-24	13 - 296
This report sets out the Council's budget proposals for 2023/24. It also sets out the results of the consultation, scrutiny and equalities processes. Subject to approval by Cabinet, these will form the basis of the budget to be agreed at the Full Council meeting on 23 February 2023.	
The report also sets out the overall financial position facing the Council for the medium term and highlights the significant risks, issues and uncertainties.	
Ward Affected: All Wards	Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)

Contact Officer: Ravinder Jassar, Deputy
Director of Finance
Tel: 0208 937 1487
ravinder.jassar@brent.gov.uk

8 Acquisition of 294 Homes at Fulton Road, Wembley 297 - 308

This report seeks permission to purchase the long leasehold interests of 999 years (less 3 days) in 294 homes (flats) located on the former Euro Car Parts site, Fulton Road, Wembley, HA9 0TF.

Ward Affected: Wembley Park
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)
Contact Officer: Tanveer Ghani, Director - Property and Assets
Tel: 020 8937 1722
tanveer.ghani@brent.gov.uk

9 Airco Close Lease Assignment 309 - 320

This report sets out a recommendation to approve the transfer of a 999-year lease from the developer of 399 Edgware Road to the Council as part of a s106 agreement for the development.

Ward Affected: Kingsbury
Lead Member: Deputy Leader and Cabinet Member for Finance, Resources and Reform (Councillor Mili Patel)
Contact Officer: Neil Martin - Head of Capital Programmes (Schools)
020 8937 4203
neil.martin@brent.gov.uk

Communities & Regeneration reports

10 Borough Plan 2023-27 321 - 390

This report details the findings from the draft Borough Plan consultation and engagement and sets out the changes and updates proposed in terms of adoption of the final Borough Plan to be recommended to Full Council.

Ward Affected: All Wards
Lead Member: Leader (Councillor Muhammed Butt)
Contact Officer: Lorna Hughes, Director - Communities
020 8937 5068
lorna.hughes@brent.gov.uk

11 Draft Sustainable Environment and Development Supplementary Planning Document 391 - 588

The purpose of this report to seek approval to undertake consultation on the Sustainable Environment and Development draft Supplementary Planning Document (SPD) and delegate authority to the Strategic Director for Communities and Regeneration in consultation with the Cabinet Member for Regeneration and Planning to consider consultation responses, along with any necessary changes, and the decision on whether to adopt the final Sustainable Environment and Development SPD.

Ward Affected:

All - excluding parts of Alperton, Harlesden and Kensal Green, Stonebridge and Tokyngton where Old Oak and Park Royal Development Corporation is the Local Planning Authority

Lead Member: Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)

Contact Officer: Paul Lewin, Planning, Policy and Projects

Tel: 020 8937 6710

paul.lewin@brent.gov.uk

12 Draft Residential Amenity Space & Place Quality Supplementary Planning Document 589 - 692

The purpose of the report is to seek Cabinet approval for consultation on a draft Residential Amenity Space and Place Quality Supplementary Planning Document (SPD) and to delegate authority to the Corporate Director for Communities and Regeneration in consultation with the Cabinet Member for Regeneration and Planning to consider consultation responses, along with any necessary changes, and the decision on whether to adopt the Residential Amenity Space and Place Quality SPD.

Ward Affected:

All - excluding parts of Alperton, Harlesden and Kensal Green, Stonebridge and Tokyngton where Old Oak and Park Royal Development Corporation is the Local

Lead Member: Cabinet Member for Regeneration & Planning (Councillor Shama Tatler)

Contact Officer: Natasha Reid

Placemaking Officer

020 8937 1448

Natasha.reid@brent.gov.uk

13 Authority to Award a Contract for Services relating to the Supply, Installation, Operation and Maintenance of Electric Vehicle Charging Points 693 - 720

This report outlines the procurement undertaken for the supply of a Vehicle Charging Infrastructure Solution – Supplier Funded - End to End Service and seeks authority to award the contract.

Ward Affected: All Wards
Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)
Contact Officer: Annekatrin Dennemann, Principal Transport Planner
Tel: 020 8937 3553
Annekatin.Dennemann@brent.gov.uk

Resident Services reports

14 Improving the Customer Experience in Brent Civic Centre 721 - 746

This report seeks Cabinet approval for plans to redesign the face-to-face public spaces in Brent Civic Centre in order to allow the Council to deliver an improved service for residents and customers.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)
Contact Officer: Thomas Cattermole, Director of Customer Access
Tel: 020 8937 5446
thomas.cattermole@brent.gov.uk

15 Council Tax Support Fund 2023/24 747 - 756

The report outlines recent changes introduced in relation to Council Tax liability and support for those in receipt of Council Tax Support (CTS) and in relation to households in need and seeks approval to an amendment to the Council's existing 13A(1)(c) policy in order to introduce the new discretionary relief policy.

Ward Affected: All Wards
Lead Member: Cabinet Member for Jobs, Economy & Citizen Experience (Councillor Eleanor Southwood)
Contact Officer: Peter Cosgrove, Head of Revenues and Debt
Tel: 020 8937 2307
Peter.Cosgrove@brent.gov.uk

16 New Repayment Framework for Major Works billing for Leaseholders in Brent 757 - 784

This report provides Cabinet with an overview of recent changes in legislation relating to leasehold management and how these impact on leaseholders in Brent. The report also outlines both a new and improved existing offer for leaseholders when they receive service charges/major works bills from the Council designed to increase repayment options and flexibility taking account of the current economic landscape.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Housing, Homelessness & Renters Security (Councillor Promise Knight)

Contact Officer: Kate Daine, Head of Housing and Neighbourhoods
020 8937 5440
Kate.Daine@brent.gov.uk

17 Authority to award contract for the provision and management of bike hangars in Brent 785 - 796

This report concerns the award of a contract for the purchase and management of future bike hangars and the transfer of the management and maintenance of current bike hangars.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Environment, Infrastructure & Climate Action (Councillor Krupa Sheth)

Contact Officer: Debbie Huckle
Team Leader, Safety and Travel Planning
020 8937 5570
Deborah.Huckle@brent.gov.uk

Children and Young People reports

18 Determination of Brent Council's School Admission Arrangements for Community Primary Schools 2024-25 797 - 832

This report details the outcome of consultation on proposed amendments to the Admission Arrangements for Brent Community Primary Schools for 2024/25 agreed by Cabinet in November 2022. The report seeks Cabinet's agreement to the proposed admission arrangements and schemes of co-ordination for Brent community schools for the 2024/25 academic year in accordance with statutory requirements, which Admission Authorities are required to determine by 28 February in the determination year.

Ward Affected:
All Wards

Lead Member: Cabinet Member for Children, Young People and Schools (Councillor Gwen Grahl)

Contact Officer: Shirley Parks, Director,
Safeguarding, Partnerships and Strategy
020 8937 4529
shirley.parks@brent.gov.uk

19 Exclusion of Press and Public

The following items are not for publication as they relate to the category of exempt information set out below, as specified under Part 1, Schedule 12A of the Local Government Act 1972:

Agenda Item 9: Airco Close Lease Assignment – Appendix 2 (Lease Transfer Documents).

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of and particular person (including the authority holding that information).”

Agenda Item 13: Authority to Award a Contract for Services relating to the Supply, Installation, Operation and Maintenance of Electric Vehicle Charging Points – Appendix 1 (Name of Tenderers)

This appendix has been classified as exempt under Paragraph 3 of Part 1 Schedule 12A of the Local Government Act 1972, namely: “Information relating to the financial or business affairs of and particular person (including the authority holding that information).”

20 Any other urgent business

Notice of items to be raised under this heading must be given in writing to the Head of Executive and Member Services or her representative before the meeting in accordance with Standing Order 60.

Date of the next meeting: Monday 13 March 2023



- Please remember to set your mobile phone to silent during the meeting.
- The meeting room is accessible by lift and seats will be provided for members of the public. Alternatively, it will be possible to follow proceedings via the live webcast [HERE](#)